



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: Websites and e-services at the JRC - **KnowSDGs**

Operational Data Controller: European Commission, Joint Research Centre (JRC), JRC.D.3

Record reference: DPR-EC-00406

Table of Contents

- 1. Introduction**
- 2. Why and how do we process your personal data?**
- 3. On what legal ground(s) do we process your personal data?**
- 4. Which personal data do we collect and further process?**
- 5. How long do we keep your personal data?**
- 6. How do we protect and safeguard your personal data?**
- 7. Who has access to your personal data and to whom is it disclosed?**
- 8. What are your rights and how can you exercise them?**
- 9. Contact information**
- 10. Where to find more detailed information?**

1. Introduction

The European Commission (hereafter 'the Commission') is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to the processing operation "*Websites and e-services at the JRC*" is undertaken by the JRC.D.3, which is managing the processing itself and acts as the Data Operational Controller.

This website/e-service concerns **KnowSDGs** (<https://know-sdgs.jrc.ec.europa.eu>).

2. Why and how do we process your personal data?

Most of JRC websites and JRC e-services available on the ec.europa.eu websites are accessible without giving any personal information in addition to the ones covered by the general privacy policy of the European Commission's websites (for more information see record DG COMM's [DPR-EC-00083](#)).

Personal data however are required in the following cases which this record aims to cover:

A. Personal data published on the *KnowSDGs* website

Personal data in relation to a specific activity or event or to communicate on achievements or contributions to the *KnowSDGs* activities and scientific publications.

B. The provision of specific e-services on the *KnowSDGs* website

An e-service on the *KnowSDGs* website is a service or resource made available on the Internet in order to improve the communication between citizens and businesses on the one hand and the JRC on the other hand.

The following types of e-services are, or may be offered by the *KnowSDGs*:

- Information services enabling a given research community (e.g. committee, working group, project group, etc.) spread worldwide to maintain a private space on the Internet where they can share information, documents, participate in discussion fora, download software, subscribe to JRC publications etc.
- Information services that provide people, media, businesses, administrations and others with secure access to information.
- Interactive communication services (communications to users, distribution of reports, information sharing within interest groups etc.) that allow better contact with people, businesses, civil society and public bodies, in order to facilitate policy design, development, consultations and feedback.

C. User and access management activities related to *KnowSDGs*

Personal data is processed for registering and managing users, authenticate them and allowing them to access the above mentioned JRC websites, applications and e-services.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

We process your personal data, because:

- according to Article 5(1)(a) of Regulation (EU) 2018/1725, the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body.

The basis for the processing has been laid down in the following Union law: JRC Work Programme for 2025-2027 (Commission Implementing Decision C(2025) 2934).

- according to Article 5(1)(d) of Regulation (EU) 2018/1725, you have given your consent to the processing of your personal data for the following purposes:

- publication of personal data on the JRC websites
- sharing of personal data with other users of the JRC websites and e-services.

Registration of data subjects to access the e-services is purely on a voluntary basis.

In the particular case of names of authors in scientific publications or reports or further personal data of the authors mentioned in the publications or reports (such as affiliation, contact details) we process your personal data in line with established practices for scientific publications and reports and according to Article 5(1)(a) of the Regulation above.

We do not process **special categories of personal data**, therefore Article 10 of Regulation (EU) 2018/1725 does not apply.

4. Which personal data do we collect and further process?

The type of personal information we collect depends on how you are specifically interacting with us and which services you are using. Generally, we collect the following categories of personal information:

A. Personal data published on the KnowSDGs website

The following data fields may be published on this website:

- Contact Information: Title, first name and last name, alias, personal and/or professional email address.
- Education, professional information: Education, employer, job title/function with an organization, affiliation (past or present).

B. Users of the KnowSDGs e-services

To provide you with access to the e-service the JRC.D.3 collects the following personal data, either through a dedicated on-line registration form, email communication or through the European Commission Authentication Service (EU Login):

- Contact Information: Title, first name and last name, alias, personal and/or professional email address.
- Demographic information: Nationality, country, preferred language, default language, gender.
- Education, professional information: Education, name of employer/organisation, place of work, position and/or job title/function within an organisation, affiliation (past or present).
- User Content: Fields of interest, content of communications, comments, feedback, and other information you send to us when you contact us or that you post via our e-services (including information in alerts, notes, and shares of content), information distribution format desired (e-mail or not), documents, scientific publications, and contributions to discussion fora.

- Your device: Internet Protocol (IP) address.

C. KnowSDGs administrators:

The personal data collected are: Name, surname, affiliation, EU login username and email.

D. Additional information on user and access management activities

In order to grant you access to the specific e-service provided by the JRC, a username and password could also be set up at the first registration. In the case of EU Login the Commission personnel number, a unique key and group membership may be collected. For more information on the processing of personal data by EU Login see DIGIT record [DPR-EC-03187](#).

The e-service may collect the following additional data about each user:

- Date and time of,
 - o Most recent successful and unsuccessful authentication.
 - o Last change of password.
 - o Last password reset.
- Number of good logins and failed attempts.
- Account status (whether active, inactive etc.)
- Security data/log files.

Cookies are managed according to the Commission corporate policy. More information on the processing of personal data for websites managed by the European Commission (e.g. cookies, IP address and device ID) is available in the Record [DPR-EC-00083](#)– Processing of personal data on European Commission websites within the europa.eu domain, and at the following link: https://commission.europa.eu/privacy-policy-websites-managed-european-commission_en.

The provision of your personal data is needed in order to grant you access to the specific e-service provided by the *KnowSDGs*.

5. How long do we keep your personal data?

A. Personal data published on the *KnowSDGs* website

Your personal data are kept for a **maximum of 4 years**, starting from the date you submit your consent, via email or specific authorisation form, to publish your personal data on this website. For retention after that period, a renewed declaration of consent from the data subject is required.

Personal data linked to scientific publications and reports cited on this website are kept as long as the publications and reports are displayed there.

B. Personal data kept in the *KnowSDGs* e-services for users:

- Your personal data are kept for as long as is necessary to meet the purposes for which they were collected. We will delete your personal information if it is no longer needed, and in any case at the latest after **2 years of continuous inactivity** or upon email request to the Data Operation Controller.

C. *KnowSDGs* e-services administrators:

The JRC.D.3 only keeps your personal data for the time you will be working in the *KnowSDGs* as administrator. Your personal data will be deleted when you will no longer work on these activities/under this specific role.

D. Additional data collected that are related to users' interaction with the e-services include:

- Security data/Log files, Internet Protocol (IP) address, date and time of authentication, change/reset of password or account status: stored for a **maximum of 6 months**. In the

context of investigations related to security incidents, personal data could be further processed following record [DPR-EC-02886](#) - DIGIT IT security operations and services, where a different retention period applies.

Please note that if registered users have password protected direct on-line access to their profile, they can update their information, cancel their registration or request to unsubscribe from specific interest groups or communications.

Time limits of the retention of data in the EU Login authentication service are defined in the related data protection record [DPR-EC-03187](#).

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission or of its contractors. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom are they disclosed?

A. Personal data published on the KnowSDGs website

Personal data associated with a user's profile and uploaded content is not publicly accessible. It can only be accessed by the respective user and the Data Operations Controller.

B. KnowSDGs e-services and user management activities

Your personal data can only be accessed by authorised persons and Commission internal sites:

- The e-service system administrators have access to all data categories. This includes Commission staff responsible for carrying out this processing operation and authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.
- In case of a security incident, security data/log files, Internet protocol (IP) address may be shared with the JRC Local Information Security Officer (LISO) and the Commission departments responsible for the security of information systems, DIGIT.S and HR.DS ([DPR-EC-02886](#) - DIGIT IT security operations and services).
- The following data categories may be accessible from other internal and external registered users:
 - o Contact Information: Title, first name and last name, alias, personal and/or professional email address.
 - o Demographic information: Nationality, country, preferred language, default language, gender.
 - o Education, professional information: Education, name of employer/organisation, place of work, position and/or job title/function within an organisation, affiliation

- (past or present).
- o User Content: Fields of interest, content of communications, comments, feedback, and other information you send to us when you contact us or that you post via our e-services (including information in alerts, notes, and shares of content), information distribution format desired (e-mail or not), documents, scientific publications, and contributions to discussion fora.
- o Your device: Internet Protocol (IP) address.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have consented to provide your personal data to JRC.D.3 for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

In the case where your name appears as part of a scientific publication, you have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

You can exercise your rights by contacting the Data Operational Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Operational Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the,

Data Operational Controller: *JRC-SDGs@ec.europa.eu*

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations

on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-00406